

Down-To-Earth (Vic) Cooperative Society Limited
Board of Directors

Minutes

Date: 4th October, 2018

Time: 7:30pm

Venue: CERES, Learning Centre Rm,1-2 Lee St, Brunswick East VIC

Audio: <http://dte.org.au/audiominutes/2018-10-04-%20DIR.mp3>

Manual dial: Within Australia: (02) 8015-2088 Meeting ID: 236 280 3611

Status: Confirmed 1st November, 2018

#	Item	Raised by:
1	<u>Acknowledging traditional owners of the land.</u>	
	I acknowledge the Traditional Owners of the land on which we are meeting. I pay my respects to Elders, past, present and emerging.	
2	<u>Meeting Started</u>	<i>Procedural</i>
	8 PM	
3	<u>Election Of Chair</u>	<i>Procedural</i>
	Confirmation of Chairperson: David Cruise Confirm Minute Keeper: Coral Larke	
4	<u>Attendance</u>	<i>Procedural</i>
	<ol style="list-style-type: none"> 1. Cruise David 2. Ernst Kathy 3. Larke Coral 4. Gregory Steve (Scouse) 5. MacPherson Robin 6. Nissen Lars 7. Poynton Steve 8. Royal Don 9. Reid Troy 10. Ryan Darryl 11. Schwarz Marty 12. Shapiro Kate 13. Tunney Joy 14. Wells Jack 	
5	<u>That the minutes of the Board of Directors meeting held on 13th September, 2018 be accepted.</u>	<i>Procedural</i>
	Moved: Troy Reid Seconded: Coral Larke PBC	
6	<u>Correspondence / Payments</u>	<i>Procedural</i>
7	<u>Action Task List</u>	<p><u>NO PROGRESS</u> <u>WORK IN</u> <u>PROGRESS</u> <u>COMPLETE ☺</u> <u>NO LONGER</u> <u>RELEVANT</u> <u>TAKEN OVER BY ?</u></p>
8	<u>Insurance</u>	<i>PETER TIPPETT</i>

	To renew insurance policies and inform members of the details once done.	<i>Moved Peter Tippet. Seconded Coral Larke PBC</i>
9	<u>Insurance</u>	<i>Troy Reid</i>
	To approve Officeholders Insurance Inv 73835 Affinity Insurance Brokers\$2,970.28	<i>Moved Troy Reid Seconded Coral Larke PBC</i>
10	<u>The Boards response to Kathy's questions</u>	<i>Peter Tippet</i>
	There is not a common consensus from the Board. Troy response is that the premise of the questions is incorrect. The Board will talk during the week regarding forming a response.	
11	<u>Agenda items listed in data.dte.org.au</u>	<i>Peter Tippet</i>
	I would like to see all agenda items entered into data.dte.org.au prior to being discussed at a meeting. If someone would like to add an agenda item during a meeting this is still possible. If a person is unable to enter in their agenda item the chair will ensure that someone has entered the agenda item on behalf of the person raising the item so that. All meeting attendees are on the same page. People are able to search past agenda items in one place to get a better understanding of the history of topics that they are interested in. Motion: All agenda items are to be entered into the agenda list found at data.dte prior to being discussed at the meeting. Discussion: To trial instantagenda app	Motion Deferred
12	<u>Procedure for election of Directors</u>	<i>David Cruise</i>
	Agenda details: In the past nominees for election to the Board could address members at the AGM with their policy for the co-op and answer questions. As the AGM is virtually totally online, the ballot online before the actual meeting, there is a need for an online equivalent of a face to face presentation before a ballot is opened. Motion: That a procedure is developed and put in place to resolve the problem outlined above. For example an online forum.	<i>Moved David Cruise Seconded Mark Rasmussen PBM</i>
13	<u>Instructions for the Secretary</u>	<i>Peter Tippet</i>
	Motion: For the Board to instruct the secretary to notify by email all members possibly past and present that DTE is currently conducting a survey and to refer them to date.dte.org	<i>Moved David Cruise Seconded Don Royal Motion Failed</i>
14	<u>Complaint to Karma has gone unanswered</u>	<i>Coral Larke</i>
	Discussion: Coral complained that she is constantly trolled by a member, that she cant put anything on line without this person attacking. She wants to be able to speak her mind freely on DTE's emails like all other member do. The person is tenacious and will not give up and this has gone on for a year. Karma is not in a position to deal with members complaints currently. Mediation was planned but now the facilitator has withdrawn, Coral said that she would prefer for Tania to be able to speak about that if she chooses to. WIRE, Women's Information Referral Service was contacted because she believes the behavior is misogynist driven. She has made a decision to take her case of systemic bullying to a legal entity outside of DTE. The Board offered support.	
15	<u>Sexual Misconduct Policy</u>	<i>Coral Larke</i>
	A cover letter and Sexual Misconduct Policy written by Jordan Hammond and Bonny Gisbon from Wellness was read out. Community consultation of draft policy will be done by Compliance, Statutory and Governance body who will illicit consultation with the broader community, so responses to the document will be done through GS&C. Action: Coral Larke;To communicate our appreciation for the tremendous work done. Forward the document to Directors and to CS&G who will create a link that the CC members can access.	
	<u>Membership Update</u>	<i>Kristen Tunney</i>

	<p>To accept the following members.</p> <p>1858 Hazel Davies Moved Troy Reid Seconded Coral Larke 1859 Owen Davies Moved Coral Larke Seconded Mark Rasmussen 1860 Jason Fredie Moved Mark Rasmussen Seconded Troy Reid 1861 Mercedes Zanker Moved Troy Reid Seconded Mark Rasmussen 1862 Chris Tomlins Moved Troy Reid Seconded Coral Larke 1863 Susan Helson Moved Troy Reid Seconded Coral Larke 1864 Mark Helson Moved Troy Reid Seconded Coral Larke 1865 Kobi Morsman Moved Troy Reid Seconded Coral Larke 1866 Helen Adams Moved Troy Reid Seconded Coral Larke 1867 Ingrid Move Moved Troy Reid Seconded Coral Larke Luke Johnson – From front gate, more details required <u>New CSB Bank Accounts</u></p>	
15	<u>Additional Bank Accounts</u>	<i>Troy Reid</i>
	Motion: Board approves the opening of 8 additional 1-to-sign bank accounts with Community Sector Banking.	Moved Troy Reid Seconded Mark Rasmussen PBC
16	<u>Director Advances</u>	<i>Troy Reid</i>
	Motion: To distribute \$1,250 to each director bank account with a current balance less than \$1,000	Moved Troy Reid Seconded Mark Rasmussen PBC
17	<u>Closing date for activity statements</u>	<i>Kristen Tunney</i>
	Closing date for activity statements is November 1, 2018	
18	<u>Carried Resolutions</u>	<i>Procedural</i>
19	<u>Meeting ended</u>	
	10.30 PM	